

# Application Information 2011

## How to Apply

1. Choose your start date and complete the Application for Admission 2010 form on the next 2 pages. Check that you have read and understand the fees and fee inclusions and have all the documentation listed in the checklist at the bottom of the application form.
2. Email the completed form, along with the supporting documents to: [info@icae.edu.au](mailto:info@icae.edu.au). Alternatively, you can visit our website, [www.icae.edu.au](http://www.icae.edu.au), for other application options.
3. ICAE will process your application within 2 business days and if your application is approved, we will send you a Letter of Offer which will include an Acceptance Agreement, our Refund Policy and a Remittance of Fees Form.
4. Students who have IELTS band scores of 5 or lower may need to complete an approved English language course before starting with ICAE. This condition will be included in your offer letter. Please contact us for more details.
5. Applicants from some countries will need to use this Letter of Offer to apply for their visa and get a Preliminary Visa Assessment (PVA) before they pay their first installment of fees. Visa application is done through the Australian Department of Immigration and Citizenship (DIAC).
6. Once you are ready to pay your first fee installment, you will need to sign and return your Refund Policy, Acceptance Agreement and Remittance of Fees Form. Once we have received those forms, a copy of your PVA approval (if applicable) and we have received the money from your first fee installment, ICAE will issue an electronic Confirmation of Enrolment (eCOE).
7. You will then use your eCOE to apply for or finalise your student visa (Category 572: Vocational Education Visa) through DIAC. This can be done with the help of an agent or the student can visit the DIAC website, [www.immi.gov.au](http://www.immi.gov.au), for student visa application information.
8. When your visa is approved you will need to send us a copy of the visa. We will then send you a pre-departure package with information regarding your arrival in Darwin.
9. If you have any questions regarding your application, please feel free to contact us and we will be most happy to assist you.

## Direct Deposit Details

Bank: Westpac Banking Corporation, Darwin Branch, Australia  
A/c Name: International College of Advanced Education  
BSB: 035 302  
A/c no: 178 576  
Swift Code: WPACAU2S

*It is essential that the student's name is included as a reference on the transaction.*

## Contact Details

**Physical Address:**  
46 Smith St Mall  
Darwin, NT 0800  
AUSTRALIA

**Tel:** +61 8 8941 5959  
**Fax:** +61 8 8941 5960

**Postal Address:**  
GPO Box 2776  
Darwin, NT 0801  
AUSTRALIA

[www.icae.edu.au](http://www.icae.edu.au)  
[info@icae.edu.au](mailto:info@icae.edu.au)

## Important Information

All information, fees and fee inclusions provided in this application form are applicable for students commencing study in 2010 only. Information and fees are subject to change without notice.



# Application for Admission 2011

## Start Date Requested

January 24, 2011  July 11, 2011

## Personal Details

Mr  Mrs  Miss  Ms

Family name: \_\_\_\_\_ Given names: \_\_\_\_\_

Gender: Male  Female  Date of Birth: Day \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_

Country of Birth: \_\_\_\_\_ Nationality: \_\_\_\_\_ Passport Number: \_\_\_\_\_

House no. and street: \_\_\_\_\_ Suburb/town: \_\_\_\_\_

State: \_\_\_\_\_ Country: \_\_\_\_\_ Post Code: \_\_\_\_\_

Contact phone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Do you have any special needs that ICAE could assist you with? \_\_\_\_\_

Do you require ICAE to organise OSHC\* for you? Yes  No  \*Overseas student health cover (OSHC) is a government requirement for your student visa. For more information about OSHC please contact ICAE.  
If yes, what type of cover do you require? Individual  Family

## Education and Employment Details

**Education: Please give high school, college and university details.**

Name of Institution	Dates Attended	Qualification Achieved

**Employment: Please give your employment history.**

Name of Employer	Dates of Employment	Responsibilities

Is English your first language? Yes  No  Languages Spoken other than English: \_\_\_\_\_

Have you done an IELTS test? Yes  No  If yes, what was your overall band score\* : \_\_\_\_\_

Date of Test: \_\_\_\_\_ \*If your band score is 5 or lower you may be required to complete an ELICOS course.

## Referral Details

How did you find out about ICAE? Please detail.

Website: \_\_\_\_\_

Agent:

Newspaper Ad: \_\_\_\_\_

**If You are Using an Agent**

Case Manager's Name: \_\_\_\_\_

Agency Name: \_\_\_\_\_

Agent Stamp:



## Other Details

Please state in your own words why you would like to undertake this course:

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Please provide the name and contact details of a referee that we may contact in support of your application.

Family name: \_\_\_\_\_ First name: \_\_\_\_\_

Contact phone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Profession/position: \_\_\_\_\_

If applicant is under 18, please provide parent/guardian details. Applicants must be 18 years old by the starting date of the course.

Family name: \_\_\_\_\_ First name: \_\_\_\_\_

Contact phone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

## 2011 Fees

Year One Course Fees: A\$13,000

Year Two Course Fees: A\$11,000

**Total Course Fees: A\$24,000**

Overseas Student Health Cover (Full Visa Length )\*

Individual Cover: A\$760 | Family Cover A\$1535

\*Students may choose to organise their own Overseas Student Health Cover. Figures quoted are in Australian dollars unless otherwise indicated. GST is included where applicable.

## 2011 Fee Inclusions

Tuition

Text books

Application fee

Airport shuttle bus pickup

Administration fees

Exam fees

## Checklist for Application

Please submit the following with your application:

- Clear copy of name page from passport
- Resume with work history and references
- Certified copies of any secondary or tertiary education records and/or qualifications
- Details of your English proficiency, eg, IELTS certificate (if applicable)
- Details of any special needs ICAE can assist you with (if applicable)

## Student Declaration

I declare that I have read and understand the course fees payable, the fee inclusions and that all information I have provided in this Application for Admission Form is correct and complete.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

If the student is under 18 a parent or guardian must also sign

Parent/guardian: \_\_\_\_\_ Date: \_\_\_\_\_

